



**OXFORD COMMUNITY SCHOOLS
Field Trip Permission Form
Parental Consent and Release of Liability**

Student's Name _____

FIELD TRIP *(to be filled in by school staff)*

Date: Wednesday, May 9, 2012 Time: 8:00 A.M. to approximately 4:00 P.M.

Place: Lansing, Michigan

Teacher/Sponsor: 4th grade teachers and parent chaperones

Method of Transportation: charter busses

PLANNED ACTIVITIES

Students will visit the Capitol building and Historical Museum. Students will need a sack lunch for the day. Remember to make sure it is peanut-free. Please also have your child pack a snack for the morning and afternoon.

SPECIAL NEEDS/COSTS : \$15.00 and permission slip is due by March 1, 2012.



MEDICAL RELEASE *(to be filled in by parent/guardian)*

If any emergency medical procedures or treatment are required during the trip, I consent to the trip supervisor(s) taking, arranging for, or consenting to the procedures or treatment is his/her discretion, in the event I cannot be reached.

Medical conditions we should be aware of: _____

Yes No District medication procedure on file with the school office needs to be copied for information.

EXPECTATIONS AND INSTRUCTIONS

All school rules are in effect during the duration of the field trip and will be enforced by all trip supervisors.

LIABILITY RELEASE

I am aware of the planned activities involved in this field trip which is described above. I knowingly consent to release and hold harmless the Oxford Area Community Schools and any of its agents or employees from any claim or any losses, damages, negligence, or injuries arising in connection with my child's (or legal ward's) participation in the field trip described above. I further understand that I may withhold my child (or ward) from participating in the field trip.

I request that the above named student be allowed to participate in the field trip planned and specifically consent to his/her participation.

DATE: _____

Consent of Parent/Guardian

Address

Telephone (in case of an emergency)

Lansing Field Trip Information!

Dear Parents,

We will be traveling to Lansing, MI to visit the state capitol and the historical museum on Wednesday, May 9, 2012. We are very excited about this trip as it is always very rewarding and educational.

Please find attached the permission slip which needs to be completed and returned **with \$15 cash no later than March 1, 2012**, which cover's each child's cost for the charter busses. Our very supportive PTO is providing funds to help offset the cost of the busses; thank you, PTO!

We will need to take 8 parent chaperones per classroom. We are limited to this number of parents because Lansing informs us of the maximum number of people we can have per group. We apologize for this, but we have to follow their criteria. Seating on the bus is limited so no parent chaperones will be able to ride with us on the bus. Parents are encouraged to drive with one another. If you are interested in chaperoning, please fill out the form below. We will use a lottery if more than 8 parents volunteer per room. Please note that parents do not have to pay to go on the field trip.

We will be leaving before school starts and arriving after school ends. Therefore, you will need to make arrangements to have your child to school by **8:00 A.M.** and to be picked up **NO LATER than 4:00 P.M.** Please return this form no later than March 1, 2012. If you have any questions, please feel free to contact us.

Thank you,
The Fourth Grade Teachers

_____ Yes, I am able to chaperone the Lansing field trip.

_____ My child, _____, will be going to Extended Day after the Lansing trip.

_____ I will be picking my child, _____, up at Clear Lake at 4:00 P.M. My phone number that I can be reached at is: _____.

_____ I have arranged for my child, _____, to be picked up at Clear Lake at 4:00 P.M. by _____ whose phone number is: _____.

(parent signature)